

**ALEXANDRIA COMMISSION ON HIV/AIDS  
MINUTES  
May 15, 2023  
6:30 – 8:00 p.m.  
Del Pepper Community Center – AHD Executive Conference Room**

**MEMBERS PRESENT:** Nicole Hutchinson, Margaret Nabors, Charlotte Raley, Shelbert Williams, Carl Welliver, Christian Rodriguez

**AHD STAFF:** Nechelle Terrell, Debby Dimon

**I. CALL TO ORDER**

The meeting was called to order by Commissioner Shelbert Williams, Acting Chair, at 6:33 p.m.

**II. INTRODUCTIONS**

Commissioners and Staff provided introductions. Christian Rodriguez was introduced at the newest member of the commission, appointed on May 9, 2023.

**III. REVIEW AND CONSIDERATION OF SEPTEMBER MINUTES**

The minutes from the September 19, 2022, meeting were distributed and reviewed. Note: Approval for minutes had been delayed due to no quorum at the January and April meetings. Commissioner Carl Welliver moved to accept the minutes. Commissioner Nicole Hutchinson second the motion. The minutes passed unanimously.

**IV. ACOHA UPDATES AND ANNOUNCEMENTS**

Membership Updates

Nechelle shared that Kristin Donley submitted her resignation effective May 15, 2023, due to personal reasons. Nechelle will begin the search for an appropriate ACPS representative. It was also noted that Andrew Torre resigned effective March 8, 2023 due to a job offer outside of Neighborhood Health which he was representing.

Commission Revamp Recommendations

The commission currently has 18 seats vacant on the commission. The commission has previously discussed reducing the size of the commission which is currently 23 members. Commissioners reviewed current vacancies noting those that have been vacant for numerous years for various reasons. Current vacancies were discussed and background from Debby Dimon was provided. Recommendations were made for the removal of Hospice of Northern Virginia and five citizen at large seats. This would reduce the size to 17. Nechelle will provide commissioners with City Ordinance establishing the Alexandria Commission on HIV/AIDS.

Nechelle will begin preparing a DRAFT docket request for the removal of removal of those seats recommended by the commission for further discussion at the next meeting.

### Commission Elections

ACOHA Elections will be held at the next meeting on June 19. Officer elections for Chair, Vice Chair and Community Partnership Liaison will be conducted. Officer descriptions and terms were described in the commission Bylaws handout. All nominations, self-nominations or to nominate a commissioner, can be submitted to Commissioner Williams or Nechelle via email.

### Next Meeting

The next ACOHA meeting will be held on Monday, June 19.

## **V. NATIONAL HIV TESTING DAY**

Nechelle announced that Hoops in Virginia is back for National HIV Testing Day. AHD will co-sponsor with Inova Juniper, My Hoop Life, and Northern Virginia Clergy Council for the Prevention of HIV/AIDS for a 3 on 3 Basketball Tournament on Saturday, June 24 at Charles Houston Recreation Center. Nechelle will provide a link and more information for those interested in volunteering for this event.

Commissioners can request financial donations or gift cards on behalf of their organization or agency or donate personal funds to support the purchase of gift cards for HIV testing incentives.

## **VII. Commissioner/Agency Updates & Announcements**

### Alexandria Health Department

Debby Dimon announced that AHD will participate in Alexandria Pride on Saturday, June 3 at Alexandria Market Square. HIV testing and Monkeypox vaccinations will be offered to attendees.

AHD continues being a part of the NOVA STI/HIV Task Force. Debby attends meetings on behalf of AHD along with staff from the Epidemiology Division and Nechelle Terrell.

### Commission for Women

Commissioner Nicole Hutchinson state that the Commission for Women has been focused on recruitment for vacancies. They are also in the process of planning for the Commission's 50<sup>th</sup> Anniversary in September 2024.

Nicole shared that the Commission for Women will also be involved with Alexandria Pride on June 3.

### Other Announcements

Nechelle stated that she received a request from Moms Demand Action to see if ACOHA would like to partners and support the 2023 Wear Orange Rally to be held on Friday, June 2, 7:00 p.m. at Alexandria Market Square. The commission agreed to support and attend.

## **VIII. ADJOURNMENT**

The meeting adjourned at 8:15 p.m.